

海洋公園
遊樂童萌會之申請須知
恆常班及周末童樂日

(A) 參加者資格及條件

1. 參加者如患有以下疾病，包括但不限於發燒、咳嗽、傷風/感冒、作嘔、腹瀉、嘔吐、皮膚病、心臟病、肺病、血友病、腦癱症、接觸動物時出現暈浪、昏厥/眩暈/失去知覺徵狀、對動物或水有恐懼、或對魚敏感或免疫缺損者，本園並不建議參與本活動。
2. 任何參加者若感染預防及控制疾病條例(香港法例第 599 章)第一附表中載明之任何傳染病，均不能參與本活動。
3. 我們希望家長把身體不適的參加者留在家中休息，以保障其他參加者之安全。如有需要，本園亦會要求身體不適的參加者於活動進行期間離開。
4. 若參加者作出對他本人或其他參加者構成危險或不妥的行為，或不遵從本園導師發出的指引，本園會與其家長溝通並以合適的方法處理該參加者的行為問題。但若情況未見改善，本園會在適當情況下請家長帶參加者離開。本園不會對任何因行為問題而離開的參加者作出任何賠償。
5. 參加者入場須遵守海洋公園入口處所示之公園所有附例及安全規則。海洋公園對公園內任何人士之任何財物的任何種類之損失或任何損害概不承擔任何責任或負責。
6. 任何情況下，參加者均須絕對遵從海洋公園員工之指示。
7. 幼苗學前班及幼兒童樂日(2-3 歲)的參加者須有一位家長或家長授權的監護人 (需年滿 18 歲或以上) 陪同。

(B) 基本條款

1. 每份申請表只供一位參加者報名一個活動。
2. 所有申請表必須由參加者之家長或家長授權的監護人 (需年滿 18 歲或以上) 清楚填寫。
3. 所有已繳交之參加費用恕不退還。
4. 除(F)部及(G)部所列明之條款以外，申請一經確定，參加者不得轉換活動日期、時間及主題。
5. 若參加者有任何對食物敏感、特別健康狀況或其他需要注意的地方，請於申請表內列明。如申請者之特別要求超越本園執行範圍，其申請將不予接納。
6. 小草遊樂班、小樹遊樂班及童樂日(3-6 歲)參加者於完成課程後必須由家長或家長授權的監護人 (需年滿 18 歲或以上)接送。

(C) 申請方法及程序

1. 參加者必須於開班前最少七天於網上報名，稍後會以電郵確定申請。活動名額先到先得，額滿即止。

(D) 付款方法

1. 所有費用必須以信用卡繳交。本園將於報名時從閣下之戶口內即時扣除活動費用。所繳費用恕不退還。如參加者未能於以上所述時間內繳交活動費用，其申請將會當作自動棄權論。本園有權把該參加者之活動日期撥予其他申請者。

(E) 海洋公園智紛全年入場證會員優惠

1. 智紛全年入場證會員專享 9 折優惠。此優惠不得與其他推廣優惠同時使用。
2. 3 歲以下參加者的父母可利用自己的智紛全年入場證為孩子報讀活動，該全年入場證必須於報名及活動當天有效才可享有優先報名及課程優惠。
3. 3 至 6 歲參加者必須於報名及活動當天均為智紛全年入場證持卡人方可享有上述優惠。參加者姓名必須與其智紛全年入場證所列的相同。
4. 如參加者未能於活動當日出示有效之智紛全年入場證，本園將取消此課程優惠，申請人必須於課程開始前繳交課程費用差額。

(F) 活動更改或取消

1. 本園擁有最終決定權即時終止或取消活動。
2. 所有活動行程或內容如有更改，恕不另行通知。
3. 本活動有可能因以下情況取消，本園將會為參加者安排補課。詳情請參閱網上「惡劣天氣指引」：
 - i. 香港天文台發出紅色或黑色暴雨警告信號；
 - ii. 香港天文台發出三號或以上之熱帶氣旋警告信號；
 - iii. 香港教育局或香港社會福利處宣佈幼稚園停課。

(G) 請假安排

如需要為學生請假，請預早通知本園，並提供有關文件。

請假原因	安排
1. 有醫生證明之病假	- 如能提供醫生證明及課堂仍有空缺，學生可獲安排調往其他相同主題之課堂作補課，不設退款。
2. 個人原因 (除病假以外的事假)	- 於課堂最少兩天前請假，例如 10 月 12 日的課程須於 10 月 10 日下午 5 時前申請。 - 如有空缺，學生可獲安排調往其他相同主題之課堂作補課，不設退款。 - 每月只可申請一次課堂調動，並需視乎班別之報名情況而定，不設退款。 (只適用於恆常班)
備註： - 除以上提及的病假及事假外，其他原因將不獲補課安排。 - 所有補課需於請假日起計兩個月內完成。 (例如於 2017 年 10 月 12 日申請病假，須於 2017 年 12 月 11 日前完成補課。) - 海洋公園會因個別情況酌情考慮安排退款。任何情況下，如海洋公園接受退款申請，費用將於扣除行政費用後退回。	

(H) 資料如有更改，恕不另行通知。

(I) 海洋公園保留最終之活動決定權。



Ocean Park

Young Explorers Club Enrolment Instructions

Regular Class and Weekend Discovery Fun Day

(A) Criteria for Participation

1. Participation is not recommended for children suffering from sickness or physical limitation including, but not limited to, fever, cough, cold/flu, nausea, diarrhea, vomiting, skin disease, heart disease, lung disease, haemophilia, epilepsy, fainting/giddiness/loss of consciousness when in close contact with animals, phobia of water or animals, allergy to fish or depressed immune mechanisms.
2. Applicants suffering from any infectious disease specified in the First Schedule to the Prevention and Control of Disease Ordinance (Cap 599 of the laws of Hong Kong) will not be allowed to take part in this programme.
3. To safeguard all participants, parents are requested to keep their children at home if they are sick. Ocean Park reserves the right to request that sick participants leave the programme.
4. If a situation arises in which a participant threatens the safety or security of another participant, or if a participant shows disregard for programme guidelines, we will make every appropriate effort to communicate with the parents, and handle and correct the behaviour. However, should the disruptive behaviour continue, the participant may be dismissed from the programme at the discretion of Ocean Park. The Park will not be held responsible for any cost associated with a child's dismissal on the grounds of disruptive behaviour.
5. A condition of entry is that participants must comply with all the Park's by-laws and safety rules, which are available at the entrance of Ocean Park. Ocean Park shall be under no liability or responsibility for loss of any kind or damage to any property of any person in the Park.
6. Participants must absolutely follow all the instructions given by Park staff at all times.
7. Each participant of the Sprout Playground and Toddlers Discovery Fun Day (aged 2-3) must be accompanied by his/her parent or a guardian authorized by the parent (aged 18 or above).

(B) General Conditions

1. One enrolment form is required for each participant, and is for one programme only.
2. All documents should be clearly filled in by a parent or authorised guardian (aged 18 or above).
3. All payments are non-refundable.
4. Once a child's enrolment is confirmed, the programme session and theme cannot be changed, except under the circumstances stated in Part (F) and Part (G) below.
5. Should a participant have any food allergy, special medical condition or require special attention, please state so on the enrolment form. The child will not be accepted into the programme if the special request exceeds the operational scope of Ocean Park.
6. Participants of the Little Leaf Play Club, Little Tree Play Club and Discovery Fun Day (aged 3-6) must be picked up by the parent or the authorized guardian (aged 18 or above) at the end of each programme day.

(C) Enrolment Method And Procedures

1. Application can be made by enrolling the course online at least seven days before the programme commences. The enrolment shall be confirmed by email. Enrolment will be confirmed on a first-come-first-serve basis.

(D) Payment Method

1. Payment should be made by credit card only. The programme fee will be debited from the credit card account provided online directly. All payments are non-refundable. If the payment is not received within the aforementioned period, the application will automatically be cancelled and the vacancy will be made available to other interested parties.

(E) Privileges for Ocean Park SmartFun Annual Pass Members

1. SmartFun annual pass members will enjoy 10% discount on programme fee. This offer cannot be used in conjunction with any other promotional offer.
2. For the participants aged under 3 years old, enrollment can be made with parents' valid SmartFun membership card on the date of application and programme in order to enjoy the privilege.
3. For the participant aged 3 to 6, they must be a valid annual pass member on date of application and programme in order to enjoy the privilege. Enrolments can only be submitted with participant name same as in the annual pass.
4. The participant must present valid annual pass for verification on the programme day. If he/she fails to comply, the applicant must settle the price difference before programme commencement.

(F) Cancellation and Change of Programme

1. The decision to immediately cancel any programme shall be at the sole discretion of Ocean Park.
2. The itinerary or contents of the programme may be subject to change without prior notice.
3. Programmes will be cancelled under the circumstances below, and replacement classes arranged for participants. Please check the section on "Adverse Weather Arrangements" for further details:
 - i. A red or black rainstorm warning issued by the Hong Kong Observatory;
 - ii. A Tropical Cyclone Warning Signal No. 3 or above hoisted by the Hong Kong Observatory;
 - iii. An announcement of the suspension of kindergartens by the Education Bureau or Social Welfare Department.

(G) Leave arrangements

If there is a need to apply for sick leave or personal leave, please inform Ocean Park in advance and provide relevant substantiation documents.

Reason for leave	Arrangement
1. Sick leave	- Subject to the presentation of a doctor's certificate and the availability of classes, a replacement class of the same module may be arranged for the participant. In any event, no refund will be made.
2. Personal leave (i.e. leaves other than sick leave)	- Must be requested at least two days before the class date, e.g. leave for a programme on 12 October must be applied for before 10 October at 17:00. - Subject to the availability of classes, a replacement class of the same module may be arranged for the participant. In any event, no refund will be made. - Each participant is allowed only one replacement class per month, subject to the availability of classes. Missed classes are non-refundable (Only applicable to Regular Class) .

Remarks:

1. Replacement classes will only be arranged in cases of sick leave and personal leave as outlined above.
2. Replacement classes will be offered within two months, subject to the final arrangement of Ocean Park. (i.e.: If a participant takes sick leave on 12 October 2017, his/her replacement class must be completed by 11 December 2017.)
3. Ocean Park may, at its sole discretion, consider a partial refund of the programme fee under special circumstances. In any such event, an administrative fee as determined by Ocean Park shall apply.



(H) In case of any dispute, the decision of Ocean Park Corporation shall be final and binding.

(I) Ocean Park reserves the right to change the above contents at any time without further notice.